

FFA Membership Roster

- **Date of Occurrence or Due Date** October 15 or any day prior after school begins. Second semester enrollments by March 1.
- **Where is it held** All students entered into AET Records.
- **What is it** The membership roster is compiled through the AET record keeping system and is “pushed” from the local chapter to the National FFA and the State FFA. Students must be on the roster before they can be registered for any state or national event.
- **Who is Involved** Local Ag Teacher
- **Any special considerations or dress required** –All students must be entered into AET by October 15, with all appropriate address information completed for each student. FFA membership roster is generated by AET and makes this process relatively simple. Teachers may submit this any time after all students are entered into AET. Second semester enrollments should be added to the roster with the same process by October 15 or March 1.
- **Registration or early due dates involved** October 15 or March 1
- **Location of additional information – pushing membership to National FFA:** After students have completed their profile follow these directions to push membership roster. AET record book → Accounts TAB → Manage All Accounts → National Roster Utilities – follow prompts to submit. Follow-up on National FFA website and log in to your “My FFA” account → My Toolbox – Teacher → Manage Roster → Submit Roster for State Approval.
- **Primary Contact Person** Kenton Ochsner Kenton.Ochsner@cccs.edu

Affiliation/Dues

- **Date of Occurrence or Due Date** The affiliation fee assessed to your program will be based on student count from National FFA on May 1st of previous year. Your payment is DUE on December 1st, to the Colorado FFA.
- **What is it** The affiliation fee will provide each student enrolled in your approved courses access to state and national FFA programming & resources plus a full year subscription to AET for student, chapter and program records management.
- Please refer to the Program Approval page for information on Middle School members.
- **Who is Involved** Any approved Ag program in Colorado and every student/member in the approved courses is considered an FFA member. Also teachers will receive the invoice by email. Middle school Ag students do not need to be in AET.
- **Location of additional information** Miki.Gann@cccs.edu
- **Primary Contact Person** Kenton.Ochsner@cccs.edu